

# Northeast 2B Activities Association

## ADMINISTRATOR'S HANDBOOK

### OF

## STANDARD OPERATING PROCEDURES

Revised May 2013

Revised November 2012

Revised April 2001

Revised September 1996

Revised September 1994

Revised October 1991

Revised June 1988

Revised June 1987

**Adopted October 8, 1986**

# STANDARD OPERATING PROCEDURES

## NORTHEAST 2B ACTIVITIES ASSOCIATION

### NAME

This organization shall be called the NORTHEAST 2B Activities Association hereinafter referred to as the NE 2B and shall consist of coaches/advisors for the activities conducted by the NE 2B Activities Association.

### OBJECTIVES

The objectives of the NE 2B Activities Association are:

1. To approve, develop and direct interscholastic activities of member schools who may participate and to insure their protection against exploitation by special interest groups in an area covered by District 7 of the Washington Interscholastic Activities Association (WIAA).
2. To stress the cultural values, the appreciation for and the skills involved in all activities.
3. To promote well-rounded educational experiences which will satisfy the generally accepted goals of education for both youth and adults?

### MEMBERSHIP

Full membership shall consist of the following 2B schools: Colfax, Davenport, Liberty, Lind-Ritzville-Sprague, Mary Walker, Northwest Christian, Reardan, and St. Georges. To participate in any league activities and be a voting member, an individual school or cooperative school must be a member of the association in good

standing, which shall include the payment of dues-to the WIAA Northeast District 7 and the Washington Interscholastic Activities Association. This includes both junior and senior high schools.

## **EXECUTIVE BOARD AND OFFICERS**

The Executive Board shall consist of one representative from each full membership school (an administrator or his designee). The function of the executive board shall be:

1. To take official action on all recommendations from the NE 2B Activities Association, individual member school or any official committee of the NE 2B Activities Association.
2. To take action and render a decision on all appeals brought before the NE 2B Activities Association. The representatives of member schools bringing or involved in an appeal shall not be allowed to participate in the voting process to determine the outcome of the appeal.
3. To make any organizational decision.

The following officers shall be selected from the members of the Executive Board or another person deemed qualified by the Executive Board.

1. **President** - The President shall be an elected position and shall:
  - a. Preside over all meetings.
  - b. Call special meetings when necessary.
  - c. Represent the NE 2B Activities Association on public occasions.
  - d. Appoint all committees.
  - e. Assume all other duties that are generally associated with this office.
  - f. If the need arises for a decision to be made between meetings of the executive board, the president shall be empowered to poll the member schools involved in the direct solution and make a decision in agreement with the majority vote of the poll. In the event that this occurs, the solution and action taken by the president shall be discussed and officially ratified at the next regular meeting of the NE 2B Executive Board.
  - g. Be paid a fee of \$500.00 annually
2. **Vice-President** - The vice-president shall be an elected position and shall
  - a. Preside over all meetings in the absence of the president.
  - b. Perform all other presidential duties in his/her absence.
  - c. Assume all duties that are generally associated with this office.
3. **Recording Secretary** - The recording secretary shall appointed by the Executive Board and shall:
  - a. Publish the agenda prior to scheduled meetings
  - b. Keep an accurate record of all meetings of the Executive Board,
  - c. Publish the minutes of all meetings
  - d. Assume the responsibilities for all correspondence for the NE 2B Executive Board and Activities Association.
  - e. Be paid a fee of \$2,000.00 annually
4. **Executive Secretary/Treasurer** - The executive secretary shall be appointed by the Executive Board and shall:
  - a. Keep accurate, monthly financial records of all NE 2B Activities Association business.
  - b. Have financial reports available to the membership as required including:
    - Budgets
    - Monthly Statement
    - Year End Statement
    - Tournament Financial Reports

- c. Coordinate tournaments of and for the NE 2B League. This includes ordering of awards and/or trophies. Tournament directors shall report directly to the Executive Secretary/Treasurer.
  - d. Coordinate-sport season meetings.
  - e. Make purchases and payments of bills as approved by the Executive Board.
  - f. Be paid a fee of \$2,000.00 annually.
5. **Representatives to District 7:** Three members of the association will be elected during the May meeting to serve as the NE 2B League representatives to the WIAA District 7 board. Two shall be high school representatives and 1 will be a middle school representative.
6. **Sport/Activity Coordinators** will be appointed to be in charge of individual sport/activities Coordinators shall:
- a. Serve as a liaison between the coaches/activity advisors and the executive board.
  - b. Conduct pre and post season activity meetings as needed with their assigned activity group.
  - c. With input from coaches, activity advisors and principals, assist in the development of respective sport/activity master schedules and tournaments for presentation to the executive board for adoption.
  - d. Review and propose necessary changes for the individual sport/activity SOP's.
  - e. Be responsible for the sport's all-opponent selection process.
  - f. Changes to the SOP's recommended by respective activity groups must be approved by the executive board.

## **Meetings**

The executive board will meet once a month and whenever a special meeting is called.

Other regular meetings of the NE 2B Activities Association shall be as follows:

1. A fall pre-season meeting will be held on the second Monday or prior to the first executive board's meeting in September. This meeting is designed to review concerns for the fall sports' season.
2. A fall post-season meeting & winter pre-season meeting shall be held to review the fall season activities and make any necessary recommendations for future fall activities. Coaches may provide input for league schedules for the following year. All-Opponent teams should be finalized at this meeting. In addition, it shall be the purpose of this meeting to preview the winter activities season and allow coaches to provide input.
3. A winter post-season, and a spring pre-season meeting will be held to review evaluate the winter season activities, provide input for league schedules and finalize All-Opponent teams. In addition, this meeting will be for the purpose of previewing spring schedules.
4. A spring post-season may be held to evaluate the spring season activities, select all-opponent teams, provide input for league schedules.
5. Special meetings may be called as needed by the president of the executive board.

## **QUORUM AND VOTING**

The NE 2B Executive Board shall be governed by a majority vote of the full member district schools. Each full member school district shall have one vote. In the case of co-op programs, when that program is under consideration, there shall be one vote per unit. (ie. Lind-Ritzville-Sprague shall get one vote, not three.) Each school must have a representative in attendance to vote on any issue. A quorum will consist of 1/2 of the full membership school districts.

## **FINANCES**

The budget of the NE 2B Activities Association shall be approved by the executive board. It shall be the responsibility of the executive secretary/treasurer to present a budget for the coming school year at the May executive board meeting.

1. **Mileage** - Mileage to those who drive their own vehicle and officially represent NE 2B will be \$.32 per mile
2. **Reimbursement of Revenues** -After all expenses have been paid at the end of the school year, the Executive Board may approve disbursement at the September regular meeting of excess revenues to member schools upon recommendation of the Executive Secretary/Treasurer.
3. **Tournament Procedures** – Tournament Directors shall abide by the following:
  - a. Revenue
    - i. Acquire starting cashbox through member school or Executive Secretary/Treasurer
    - ii. At conclusion of the tournament, gate receipts need to be counted, recorded and either deposited in a local Wheatland Bank, given directly to the Executive Secretary/Treasurer or sent in the form of a cashier’s check to the Executive Secretary/Treasurer.
  - b. Expenditures
    - i. Site Rental Fee – note on financial report
    - ii. Workers – note on financial report the names and/or addresses of all individual workers.
    - iii. Officials - note on financial report if possible and make sure the invoice is mailed to the Executive Secretary/Treasurer.
    - iv. Awards - note on financial report and make sure the invoice is mailed to the Executive Secretary/Treasurer
    - v. Other Expenses – ie. hospitality, cashier check, mileage, etc should be noted on financial report
  - c. Financial Report
    - i. Tournament directors will prepare a financial report using the established report form located on our website
    - ii. The financial report should be done within 1 week of the conclusion of the tournament.
    - iii. The financial report should be emailed preferably and/or sent to the Executive Secretary/Treasurer.

4. **Tournament Worker Expenditures**

- **Baseball**  
League Play-off game:
  - a. Game Manager - \$40.00
  - b. Ticket Taker - \$10/hour
  - c. Announcer - \$10/hour (if applicable)
  - d. Score-clock - \$10/hour (if applicable)  
Baseball District Play-Offs:
  - a. Game Manager - \$75.00
  - b. Ticket Taker - \$10/hour
  - c. Announcer - \$10/hour (if applicable)
  - d. Score-clock - \$10/hour (if applicable)
- **Basketball**
  - a. Tournament Manager - \$10/hour
  - b. Ticket Takers, Scoreclock, Scorebook, Announcer - \$10/hour
  - c. Mt. Spokane and Mead Site Manager
- **Football Crossover**

a. Game Manager	\$75.00
b. Ticket Taker	\$40.00
c. Announcer	\$30.00
d. Scoreclock	\$30.00
e. Chain Gang x 4	\$25.00 (\$100.00)
- **Golf**

- Softball
- Tennis - Tournament Manager \$150.00
- Track & Field
- Volleyball
  - a. Tournament Manager: \$100 (in charge of setting up, taking down, supervising, and overall managing the tournament wherever it is held)
  - b. Tournament Director: \$40 (sets up and secures sites, officials, communicates with coaches and league, overall coordination, all-league prep and presentation, etc.)
  - c. Tournament Workers: \$10/hour (admissions, score clock, announcer if used, etc.)
- Wrestling League Tournament
  - a. Tournament Manager \$150
  - b. Matchmaker \$ 75
  - c. Recorder \$ 75
  - d. Floor Supervisors \$ 50
  - e. Ticket Sellers \$ 30
  - f. Ticket Takers \$ 30
  - g. Pass Gate \$ 30
  - h. Scorers \$ 40
  - i. Timers/Score clocks \$ 40
  - j. PA \$ 40

**5. Other Activities**

- i. Activities such as Honor Band/Choir, Prom, NE 2B Academic Contest, Knowledge Bowl, etc
- ii. Supervising school must get invoices to Executive Secretary/Treasurer Member schools may be charged for the activity if applicable.

**AMENDMENTS**

These “standard operating procedures” may be amended according to the following procedure:

1. Guidelines for an activity season should be discussed at the post-season activity meetings to gain input from coaches. Amendments resulting from post-season meetings shall be discussed at the following meeting of the executive board.
2. The amendment shall be given a first reading and shall be reviewed at a regular meeting of the executive board. It shall become the responsibility of the members of the executive board to share the content and spirit of the amendment with their home school staff, coaches and administrators. Changes to S.O.P.’s shall be emailed to member schools following the first reading and prior to the second reading.
3. The amendment shall be given a second reading at the next regular meeting of the executive board or a special meeting that is called and may be adopted at that meeting by a simple majority of that body, provided a quorum is present. Amendments of a non-pressing nature may be given a second reading at the final meeting of the executive board for that year. General S O P material shall be reviewed at the April executive meeting and given a first reading. A second reading shall be at the May executive board meeting.

## **WIAA STANDARDS**

All NE 2B activities shall adhere to WIAA standards and in no case shall activities supersede the WIAA rules and regulations.

### **SPORTSMANSHIP AWARD (Provided by WIAA District 7)**

It shall be the responsibility of the sportsmanship coordinator to assure that the following policy is adhered to. The sportsmanship award for the NE 2B will be determined by balloting schools after the fall, winter and spring sports seasons and emailed to the sportsmanship coordinator for tabulation. Players, cheerleaders and coaches shall share in the individual school voting. District 7 will supply a sportsmanship pennant (paid for by the individual leagues) for each league in the district.

In addition, the NE 2B awards WIAA Sportsmanship Medals during the NE 2B basketball tournament to individuals who show exemplary acts of sportsmanship. The following criteria will be used:

1. The cheerleader advisor(s) of each school will be identified by checking in with the game manager at the start of their game.
2. The advisor(s) of each school at the end of the third quarter of their game will meet and mutually select on person who displayed the best sportsmanship. This person may be a player, cheerleader, coach or anyone they feel displayed the best sportsmanship during the game.
3. The name of the recipient will be given to the game manager who will announce the recipient and the cheer advisor(s) will handout the medal at the end of the game.

### **USE OF NON-REGISTERED OFFICIALS FOR NON-VARSITY GAMES**

1. The NE 2B League will allow member schools to use non-registered officials in non-varsity contests in an emergency situation.
2. An emergency situation will be considered when the scheduled official fails to show up or an official's association/board is unable to supply officials for a non-varsity contest.
3. The non-registered official would be required to have attended on the pre-season officials' rules clinics for that particular sport or have passed the current National Federation rules test for that particular sport before officiating the contest.

### **WALTER F. THORP AND WALLY BANNON TROPHIES**

The two trophies are awarded to school for excellence in athletic competition. The Walt Thorp trophy is awarded to the school (team) which has demonstrated an outstanding degree of success for boys' competition and the Wally Bannon trophy is awarded to the school (team) which has demonstrated an outstanding degree of success for girls' competition. The criteria and point system for determining the winner of each of these trophies is:

#### **Walt Thorp Trophy for Boys:**

The Walt Thorp trophy is to be held for one year by the school (team) who had the most outstanding boys' teams in the NE 2B League the previous school year. The school (team) who earns the greatest number of

points according to the following schedule will be awarded the trophy. If there is a tie the schools (teams) will share the trophy.

- State championships in football, baseball, basketball, and/or track 10 points
- Second place in state football, baseball, basketball, and/or track 9 points
- Third place in state basketball and/or track 8 points
- Fourth place in state basketball and/or track 7 points
- Fifth place in state basketball and/or track 6 points
- Sixth place in state basketball and/or track 5 points
- Seventh place in state basketball and/or track 4 points
- Eighth place in state basketball and/or track 3 points
- State semi-finalists 6 points
- State quarter-finalists 4 points
- Other Team Sports: Cross Country, Wrestling, Tennis, Soccer, Golf:
- State Championship 5 points
- State second place 4 points
- State third place or semi-finalists 3 points
- State fourth place or quarter-finalists 2 points
- State fifth place 1 point

**Wally Bannon Trophy for Girls:**

The Wally Bannon trophy is to be held for one year by the school (team) who had the most outstanding girls' teams in the NE 2B League the previous school year. The school (team) who earns the greatest number of points according to the following schedule will be awarded the trophy. If there is a tie the schools (teams) will share the trophy.

- State championships in volleyball, basketball, and/or track 10 points
- Second place in state volleyball, basketball, and/or track 9 points
- Third place in state volleyball, basketball, and/or track 8 points
- Fourth place in state volleyball, basketball and/or track 7 points
- Fifth place in state volleyball, basketball, and/or track 6 points
- Sixth place in state volleyball, basketball, and/or track 5 points
- Seventh place in state volleyball, basketball, and/or track 4 points
- Eighth place in state volleyball, basketball, and/or track 3 points

Other Team Sports: Cross Country, Softball, Tennis, Soccer, Golf:

- State Championship 5 points
- State second place 4 points
- State third place or semi-finalists 3 points
- State fourth place or quarter-finalists 2 points
- State fifth place 1 point

# **NE 2B BASEBALL SOP'S**

Final Reading & Adoption 11/6/13

## **Start Times:**

- The recommended starting time for league weekday single games is 3:00 in March, 4:00 in April, and 4:30 in May.
- The recommended starting time for league weekday double headers is 1:00 in March and before Daylight Savings Time. After Daylight Savings Time, starting time for league weekday double headers will be 2:00 in April and 3:00 in May.
- All Saturday games start at 12:00.
- In order for any diversion from this time schedule to occur the change needs to be agreed upon by all school AD's involved in the change.

## **Taking Infield:**

- The home team will take infield 30 minutes before game time and the visiting team 15 minutes before game time.

## **Game Reschedule/Cancellation:**

- Games that are rescheduled/cancelled due to weather have to be made-up at the next available date, mutually agreed upon by both AD's involved (excluding Sundays). The following will be considered when making this decision:
  - Play at opponents site if home site is cancelled.
  - Play at another NE2B teams home site.
  - Next available date, mutually agreed upon by both AD's involved (excluding Sundays).
- Games suspended prior to completion of the 5<sup>th</sup> inning shall be continued from the point it was called on at the next available date, mutually agreed upon by both AD's involved (excluding Sundays).
- Games called after the completion of the 5<sup>th</sup> inning shall be considered completed.
- All games requiring rescheduling will be played at the original game site.
- All games requiring rescheduling will be rescheduled prior to the last NE2B league scheduled game.

## **League Game Changes:**

- The dates of league games may not be changed unless mutually agreed upon by both AD's involved and unless weather related.
- No games may be rescheduled after the last NE2B league game to avoid possible conflict with playoff ties.

## **Officials/Umpires:**

- There shall be two registered officials/umpires for league baseball games.
- Games can, however, begin or end with one official if agreed upon by both coaches.

## **Other:**

- HS can play with bats with dimensions up to but not exceeding a length-to- weight ratio of -3.
- Only the -3 bats are legal at the high school level.
- HS can only play with bats that are bbcor stamped.



## Baseball Playoffs:

- The NE2B league champion will be declared if one team has the best won-loss record. (No Playoff Game)

## Tie Breakers:

1. Head to Head.
2. Ozzi Points.
3. Playoff Game. A playoff game at a neutral site will determine seeding to the district tournament. Winner goes as the higher seed, loser as lower seed.
4. Number Draw. If weather does not permit a playoff game, seeding will be determined by a number draw. Home and away team will be decided by the number draw.
5. If two teams tie for any of the playoff spots, the higher seed will be based on head to head, unless games were split, then Ozzi Points, then a playoff game at a neutral site will determine seeding to the district tournament. Winner goes as the higher seed, loser as lower seed. If weather does not permit a tiebreaker game, seeding will be determined by a number draw.
6. If there is a three-way tie for any of the playoff spots, and one team beat the other two in league, that team will be given the bye (Team A). Team B and C will play in game one. Game two will be the winner versus Team A. The winner will be placed in the highest seed. Losers of games one and two will be placed in the lower seeds based on head to head during league play. If they split, then Ozzi Points, then a number draw will determine seeding.

Following is an explanation of the “OZZI” system. It is a point system to provide an avenue for breaking ties without games needing to be played. It works as follows in league games:

1. Winner gets plus 1, 2, 3, 4, 5, 6, 7, 8, 9, or 10 points and the loser gets a minus 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 points based on the point spread of the game.
2. Winner earns up to plus 10-points for the final point spread in the game and the loser earns up to a minus 10-points for the point spread.
3. You can only earn a maximum of plus 10-points or a minus 10-points per game depending on the outcome. Here is an example: (team **A** beat team **B** by a final score of 6 to 2, team **A** would be awarded a plus 4-points. Team **B** would therefore receive a minus 4-points.) After a 10-point spread no additional points are added so there is no incentive to “run the score up” on another team.
4. Teams will be placed in the final standings based on OZZI points. However, to calculate the playoff seeding, the above steps will be used in their current order.

## All Opponent Procedure

1. Each team can nominate the following number of players based on regular season standings:
2. 1st & 2nd place team - 5 players
3. 3rd & 4th place team – 4 players
4. 5th, 6th, 7th place teams – 3 players
5. 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, etc. place teams – 2 players
6. After the designated NE2B Baseball coordinator compiles the nominations, he/she will distribute the list of nominations to the coaches.
7. Coaches will rank the players 1-19, 1 being the top player.
8. The top vote ranking will be the MVP.
9. The players ranked, 2 through 10 will be on the 1<sup>st</sup> team.
10. The players ranked, 11 through 19, will be the 2<sup>nd</sup> team.
11. You may not vote for your own players.

12. Teams will be allowed to vote for Nineteen (19) all-opponent players and are not allowed to vote for their own players.
13. All opponent recognition will be made after the 1<sup>st</sup> game on the last day of District Play-offs
14. All opponent recipients will be photographed in uniform.
15. During the introduction of the all-opponent teams, the names will be read announcing the 2<sup>nd</sup> team all-opponent in alphabetical order, followed by the 1<sup>st</sup> team in alphabetical order and then the MVP announced last.

### **NE2B Baseball Admission Prices**

- League games: No Charge
- Post Season games:
  - Pre-School Free
  - K-6 \$6.00
  - HS Student w/ ASB Card \$6.00
  - Senior Citizen (60 and over) \$6.00
  - HS Student w/o ASB Card \$8.00
  - Adult \$8.00

### **NE2B Baseball Pay Schedule for workers at NE2B Playoff game**

- Manager \$40 per event.
- Admissions \$10/hour
- Announcer \$20/game
- Score Clock Operator \$20/game
- Maintenance Crew \$20/game

### **NE2B District Baseball Playoff Tournament Information**

- Home team will be the higher seeded team.
- Home team will occupy 3rd base dugout.
- Each team needs to bring 3 game balls per game played.
- Winning teams shall call in their games to the Spokesman-Review that evening @ 509-459-5500.
- OUTFIELD/INFIELD: The home team will take infield 30 minutes before game time and the visiting team will take infield 15 minutes before game.
- CALLING IN RESULTS: Winning teams shall call in their games to the Spokesman-Review that evening @ 509-459-5500.
- UMPIRES: There shall be two umpires for each game. The IEBUA and PUA will provide umpires. Assigner is Chuck Latimer @ 509-723-9513 or celassings@aol.com.
- PROTESTS AND RULE INTERPRETATIONS must be resolved on the spot by the umpires and both head coaches. If there is still a disagreement, it will be taken to the umpire-in-chief for a decision.
- SUSPENDED CONTEST SUSPENDED CONTEST:
  - Any contest called by the umpire before it can be considered a regulation game according to NFHS rules shall be a suspended contest and will be continued at a later time as follows:
    - The contest shall continue from the point of suspension at a later time.
    - The lineup, innings pitched and batting order of each team will remain exactly the same as when the contest was suspended.
    - Will be played the next available date.
- GAME ENDING PROCEDURES:

- NFHS Rule 4-2-2, in which the game shall end when the losing team is behind 10 or more runs and has had at least five turns at bat, applies during all regular season and postseason games.
- Games will be seven innings in length, and must be played to completion except in which the game shall end when the losing team is behind 10 or more runs and has had at least five turns at bat, applies during all regular season and postseason games.
- **ADMISSION PRICES:** 2013 District Day 1 and Day 2.
  - Adults \$8.00
  - Senior Citizens (age 62+) \$6.00
  - ASB carded students \$6.00
  - Elementary (K-6) \$6.00
  - Non ASB card students \$8.00
- **PASS LIST:** Send your supervisory pass list (maximum of 6 per team) in e-mail form to the NE2B Baseball Coordinator.

### **NE2B LEAGUE – MS/JH Baseball SOP’S**

- The NE2B league plays on fields with 90' base paths and a distance from the pitching rubber to the point of the plate of 60'6".
- At the JH/MS level, this means our NE2B league can adopt bat dimensions up to but not exceeding a length-to-weight ratio of -7.
- A -7 bat is the smallest bat that could be used.
- -5 and -3 bats are also legal.
- Any -3 bat used must have the bbcor stamp (the bbcor stamp is not required for -5 or -7 bats).
- JH/MS can only play with bats that are bbcor stamped. The bat manufacturers are not testing the -5 and -7 bats so they will not have the bbcor stamp.
- JH/MS bat rule:
- In July 2011 the WIAA executive board approved the following:
  - For middle level (middle school/junior high) leagues playing on fields with 80' base paths and a distance from the pitching rubber to the point of the plate of 54', that league may adopt bat dimensions up to but not exceeding a length-to-weight ratio of -5. This means that the weight of the bat, in ounces, may be no more than 5 less than the length of the bat in inches.
  - For middle level leagues playing on fields with 90' base paths and a distance from the pitching rubber to the point of the plate of 60'6", that league may adopt bat dimensions up to but not exceeding a length-to-weight ratio of -7.
  - Further questions or requests for clarification should be addressed to Cindy Adsit, WIAA assistant executive director and WIAA baseball rules interpreter at [425-282-5232](tel:425-282-5232) or [cadsit@wiaa.com](mailto:cadsit@wiaa.com).
- For JH/MS baseball-softball games, the following rules will apply:
  - No new inning starting after 90 minutes of play.
  - A maximum of 9 batters may hit in any one inning

# NE 2B BASKETBALL SOP'S

Adopted 12-10-2010

Updated 1/15/2015

1. The NE 2B basketball league will consist of ~~one~~ two divisions.
2. Each team will play ~~each of the other~~ teams twice in their division each season and teams in the opposite division once. ~~One game will be at each of the respective home gyms.~~
3. Junior Varsity games, if they are to be played will precede the varsity game.
4. Game times for quads played in a single gym are 3:00 p.m., 4:30 p.m., 6:00 p.m. , and 7:30 p.m., **unless AD's from each school agree on alternative times.** There will be 20 minutes for warm-up between games unless the length of games is not allowing for the designated schedule to be followed. In this case the warm-up time will be 15 minutes.
5. Game times can be changed if schools mutually agree upon times.
6. Special consideration of game times must be given to schools whose times are set by officiating demands.
7. Schools may be allowed to flip their varsity boys and girls order of games.
8. Girls JV will play the 3:00pm game of quads during the first half of the season.
6. The Boys JV play the 3:00pm game of quads during the second half of the season

## 2B District Tournament

- The tournament will be a modified double elimination tournament.

## Tie Breakers

1. Head to Head
2. OZZI points system
3. Number Draw
4. Once a tie is broken return to #1 of tie breaking criteria.
5. **All ties for the final playoff spot must be played to determine who gets into post season. Multiple-way ties are broken first and the last two tied for the remaining spot must play.**

Following is an explanation of the "OZZI" system. It is a point system to provide an avenue for breaking ties without games needing to be played. It works as follows in league games:

1. Winner gets plus the number of points they won by up to 10 and the loser gets a minus the number of points they lost by up to 10.
2. Here is an example: (team **A** beat team **B** by a final score of 46 to 42, team **A** would be awarded a plus 4-points for the margin of victory. Team **B** be would therefore receive a minus 4-points.) After a 10-point spread, no additional points are added so there is no incentive to "run the score" up on another team.
3. Teams will be placed in the final standings based on OZZI points. However, to calculate the playoff seeding, the above steps will be used in their current order.

## All Opponent Team

1. Each team can nominate the following number of players based on regular season standings:
  - a. 1st & 2nd place team - 5 players
  - b. 3rd & 4th place team – 4 players
  - c. 5th, 6<sup>th</sup> place team– 3 players
2. Voting: After the nominations are compiled by the designated coordinator, they will be distributed to the coaches. Teams will be allowed to vote for Twelve (12) all-opponent players from either division, and are not allowed to vote for their own players.
3. Coaches will rank the player 1 - 12, 1 being the top player.
4. The top vote ranking will be the MVP.

5. The players ranked, 2 through 8 will be on the 1<sup>st</sup> team.

6. The players ranked, 9 through 15, will be 2<sup>nd</sup> team.

## **MS Basketball Guidelines-Girls and Boys**

Updated 10-1-08

The top squad (Varsity, A or 8<sup>th</sup> grade depending on school) will play the same rules as the high school except for playing 6 minute quarters The lower level (JV, B, C or 7<sup>th</sup> grade) *will* only be allowed to play man-to-man defense and can not press until the final 2:00 *minutes* of the game. They will also play 6 minute quarters.

*Ball size for boys and girls will be the same as high school.*

### **Rule Difference for Girls:**

The only rule difference for girls, other than the ones stated above, compared to the high school level deals with the shot clock. Strike the SOP's will reset on the attempt now it will be reset on the ball hitting the rim to mirror high school rule. (Updated per NE 2B Meeting 11-18-09)

## **NE 2B CROSS COUNTRY SOP'S**

Updated 11-22-12

1. The NE 2B will abide by the cross country rules of the WIAA and the National Federation of High Schools.
2. Any participating school, with teams and/or individuals, is required to attend their scheduled meets unless there are extenuating circumstances which the Executive Board (league AD's) will review and give a decision.
3. Each athlete is required to *be on the team roster for more than 1/2 the season* to qualify for any and all post season meets. Extenuating circumstances (illness/injury) will be taken into consideration by league AD's.
4. Schools will be allowed to enter *all* athletes in all league meets including and up to the District meet. The top 5 runners score with the 6<sup>th</sup> and 7<sup>th</sup> runners counting and used for tie breaking. *Runners 8 and up don not count in scoring.*
5. *The Host School will check or reference the air index at [spokaneleanair.org](http://spokaneleanair.org) the day of the meet to determine if the air quality is healthy. It is recommended Green, Yellow, as ok to run. Orange is up to the host school and Red is not ok to run.*
6. *The League Championship will be dependant upon the league make up. When applicable the last league meet will consist of all NE 1B/2B schools and be the NE 1B/2B League Championship. This meet will be hosted by an appointed 2B school and will rotate from participating NE 1B/2B schools from year to year. This meet should be held within two weeks of the District meet.*

First place trophy will be awarded for both boys and girls teams.

7. All-League selection: The NE 1B/2B All-League cross country team will be made up of the top 10 finishers at the NE 1B/2B League/*District 7* Championship Meet. 7 Runners, 2 Alternate and 1 Honorable Mention. One boys team and one Girls team. The league coordinator will make and present certificates for the All-league recipients.
8. The District 7 Cross Country Meet will be the week before the Regional Meet. The site of the Championship Meet will be determined by the Dist. 7 Activities Association. Each school shall bring officials to help with the District meet.

First place trophy will be awarded for both boys and girls teams. Individual first - third place winners will be awarded medals and ribbons will be awarded to four through ten places in each event.

9. All cross county coaches will register athlete information to the meet director, using Athletic.net, three days before the District cross country meet.
10. Should the league be asked to render a decision for passing on of an individual athlete to a qualifying event, the following procedure shall be followed:
  - A doctor's note must be presented verifying the athlete's inability to compete safely in the meet. Extenuating circumstances (illness/injury) will be taken into consideration by league AD's.
  - Final decision will be made by league AD's

## **NE 2B FOOTBALL SOP'S**

Adopted 4-8-2010

### **GENERAL**

1. The name of the league will be the NE 2B Football League.
2. All contests will be governed by the National Federation of High Schools (NFHS) and the Washington Interscholastic Activities Association (WIAA)
3. Game Time for Friday games are to be: 7:00 p.m. for night games. If league games must be played during the day, game time shall be 3:00 pm for afternoon games prior to daylight savings time and 2:00 pm for games after daylight savings time. **Saturday (league) games are to be held at 1:00 pm.** Individual schools have the right to vary from these times if their opponents agree.
4. JV games shall be played on the Monday following the varsity contest at 5:00 pm. The time and date of the JV games may be altered if agreed upon by both school's athletic directors. If distance is a factor the respective schools can decide upon a neutral site if a JV game is to be played.
5. A pre-season coaches meeting will be held each year at a time, date and location set by the league athletic directors. This meeting is usually 1-2 weeks following the first practice. One of the items to be discussed at this meeting will be the JV schedule.

### **TIEBREAKER**

1. Tie Breaking Procedures - Tie breakers will be used to determine seeding into the playoffs
  - a. Two-way tie: The first tiebreaker will be the league head-to-head competition between the two teams involved. If they did not play each other, the preseason draw by athletic directors will determine seeding as

long as both teams receive entry into the post season tournament. If one team would be eliminated from post season, then a mini playoff game will be played. The mini playoff will consist of an abbreviated game of two 12-minute halves. This game will be played at neutral site on the Friday or Saturday of the next week following the last regular season game. If that weekend is not available, the game will be played on the Tuesday following the last regular season game. If it is apparent or likely that a tie requiring a play off game will result, the last regular season game of the teams involved may be played on Thursday of the last week with the mutual consent of the teams involved.

- b. Multiple Team Tie: The team that won all of its games involving the tied teams will be declared the highest seed. The remaining teams will go to the two-way tie breaking procedure. If three teams are tied and no team has won all of the games involving the tied teams (three teams are 1-1-1 against each other), the preseason draw by athletic directors will determine seeding as long as all teams receive entry into the post season tournament. If not, the following procedure will take place:
- The teams will meet at a neutral site to compete in a mini-playoff.
  - The teams involved will be assigned the A, B, and C designations according to the preseason draw by athletic directors. The team with the lowest number (Low being 1) will be Team A, the team with the next lowest number will be Team B, and the team with the highest number will be Team C. The teams will then play games consisting of two 12-minute halves in the following order: A vs. B; B vs. C; and C vs. A. If the teams are still 1-1-1 after these games, the teams will participate in a Kansas tie breaking system starting at the 25 yd. Line. These tiebreakers will be in the same order as the previous games. If a three-way tie still exists, a Kansas tiebreaker from the 10-yard line will be played in the same order as the two previous scenarios. If a three-way tie still exists, then a coin toss will be used to determine the seeding. The “odd coin” will be the highest seed in the case of a three team coin toss. Head-to-head competition during the league season will determine the finishing order of the two remaining teams. The win-loss records of the tiebreaker games will determine the seeding order of the teams. The games consisting of the two 12-minute halves will allow one time out per half and a half time of 5 minutes. Fifteen minutes will be allowed between each of the games.
  - Teams are to bring both sets of game jerseys to these games.

#### ALL OPPONENT SELECTION

1. The procedures to be utilized by the league to select all-opponent teams is as follows:
2. Head coaches nominate the players **from their team** that they feel deserve to be on the NE 2B Football League All-Opponent Football Team for the current season.
3. The league coordinator will put all the nominations on a spreadsheet and send them back to coaches by Friday, November 5, along with the coach of the year form, so you can vote on Monday, November 8<sup>th</sup> with your team.
4. It is the same as last year in that you will rank the nominations from 1 to however many spots for certain positions. **However, the top person will be ranked a 10 this year and the lowest person will be a 1.** For example, we will have 5 first team OL and 5 second team OL. Therefore, you will rank the players nominated by choosing the top ten athletes and numbering them 10-1 (10 being the best lineman in your team’s eyes and 1 being the 10<sup>th</sup> best lineman in your team’s eyes). You will only rank the top ten even if there are 18 nominations, for example. I will tabulate them by giving a person who receives a 10, ten points, a 9, nine points, an 8, eight points, etc. The top 5 vote getters (according to point totals) will be 1<sup>st</sup> team and the 6-10 vote getters will be 2<sup>nd</sup> team. If there is a tie, The tie will be broken by using the person who received the most number 10 votes, etc. on down the line.
5. You will rank no more than 10 people on any given position. For example, if there are only 7 quarterbacks nominated, you will rank the quarterbacks 10-4.

This is the number of first and second team individuals the all-opponent team.:

- OL (10) 5 first team and 5 second team
- RB (6) 3 first team and 3 second team
- Receiver (4) 2 first team and 2 second team
- QB (2) 1 first team and 1 second team
- Punter (1) 1 first team
- DL (8) 4 first team and 4 second team
- LB (8) 4 first team and 4 second team
- DB (6) 3 first team and 3 second team
- Return (2) 1 first team and 1 second team
- Kicker (1) 1 first team

## **MS Football:**

NE 2B League Middle School Football games shall begin at 4:00 pm

Quarters will be 8 minutes long (as per WIAA Rules). A 5<sup>th</sup> quarter may be played if there are enough players on both teams and both coaches agree to this before the game.

As WIAA rules allow, to promote place kicking, a successful place kick after a touchdown scores 2 points. A successful extra point attempt by any other method, (ie. run or pass), shall be awarded 1 point. WIAA Rule 57.68.0

A team shall be allowed one week during the season in which they can play 2 contests. WIAA Rule 57.66.0

Athletes will be weighed on or before the **6<sup>th</sup> day** that they practice.. The weigh in shall be overseen by the Athletic Director or other administrator. A roster will be created with the players name, grade, and weight. This document will be signed and dated by the Head MS Football Coach and Athletic Director and sent to the AD's of the opposing schools. Players over 140 lbs on the 6th day of practice will not be allowed to advance the ball. Players in skill positions (ie. QB, RB WR, TE) shall be 140 lbs or under on the first day of practice Furthermore, should a player determined to be over the 140 lb. limit on the first day of practice intercept a pass, they may not advance the ball. The ball will be down at the point where the pass was intercepted. If the primary objective of a player is to advance the ball, their weight must be less than 140 lb. Coaches shall add a stripe to the helmet of the players who are over the weight limit to let the officials know. The stripe should be an easy to see team color (but in contrast to helmet color) and go from the front of the helmet to the back.

During middle school football games, only 5 defenders will be allowed to be on the line of scrimmage and to rush on any given play. However, the defense may rush 6 when the offense is inside the defenders 10 yard line. For instance, if a team has 5 defensive linemen, a linebacker may not step up to the line of scrimmage and rush nor could the cornerbacks be up on the line of scrimmage in tight coverage (must give at least one yard of clearance for the receiver). If there are only 4 down linemen, a linebacker could step up to the line of scrimmage and rush. The penalty for the first offense will be a 5 yard penalty and down over and the coach will receive a warning. The penalty for a second violation shall be an unsportsmanlike conduct penalty.

The head coaches of each team shall meet with the officials before all contests to make sure all are aware of the unique rules associated with middle school football games.

Point of Emphasis: The middle school football program should be overseen by the high school varsity head coach. It is the high school varsity head coach's responsibility to make sure that the junior high coaches are adhering to the rules and SOP's of the league.



## NE 2B GOLF SOP'S

Adopted 4-14-2011

1. The USGA rules will govern except in cases of local ground rule changes.
2. Methods of scoring matches shall be determined by league jurisdiction.
3. Individuals playing in specific golf events during the golf season must receive permission of their local administration and must be in accordance with WIAA rules and regulations.
4. Coaching may be done between holes only. (Coaches Only)
5. Uniforms: Collared shirts with non-denim pants or shorts. Participants not meeting dress code will not participate.
6. Match procedures: #1's plays #1's, #2's play #2's and so on with average scores being a consideration with prior notification.
7. Sub district will consist of the top 6 boys and top 6 girls from each school. This will be a 18 hole tournament. The top ½ finishers, of the starting field, will determine district qualifiers. Team scoring structure will be determined at a coaches meeting before the first T-time. This structure will be reflective of the starting numbers.
8. District will be an 18 hole tournament. Combined scores from sub district and district will determine top qualifiers to state. Combined score will also determine individual scoring and placing.
9. Nine hole matches will enforce a double par rule before ball pick-up instead of 10X.
10. Eighteen hole matches will enforce 10X stroke rule before ball pickup.

1

## NE 2B MUSIC SOP'S

Adopted 4-8-2010

The school music directors of the NE 2B League schools shall be known as the NE 2B Music Educators (BCME) the BCME shall select a president and vice-president. The president shall be responsible to oversee the total planning for the NE 2B Honors Music Festival. The vice-president shall assist the president in the organizing of the current year festival and assume the presidency and related responsibilities the following school year.

## NE 2B HONORS MUSIC SOP'S

Adopted 4-8-2010

1. Date - Second Monday in March (preferred) The executive board will determine date.
2. Location - Spokane Opera House. The **superintendents group** will sign the contract for the Opera House. Facility and related personnel costs shall be equally borne by participating schools.
3. Groups - Groups include junior high choir, junior high band, high school choir and high school band.
4. Clinicians - Clinicians for each group shall be selected by the BCME with executive board approval. Clinicians are paid at a rate of \$300.00 per and accompanist at **\$50.00** per person.
5. Rehearsals - Two full days and one half day. The half day rehearsal shall occur at the Opera House or designated site. Two full days will include one school day and a Saturday prior to the final performance.
6. Rehearsal Site - To be determined by the BCME with final approval of the executive board.
7. Participants and Literature - Determined by the BCME with final approval of the executive board.

8. Revenue - Admission to the festival may be by an admission fee (ticket) or by donation. When the Opera House is used, donations are preferred to an admission fee in view of city and entertainment taxes and the hiring of required facility personnel to handle ticket sales and collection. The donations are generally collected by the passing of containers through the audience at the midpoint of the program.

All income from the Honors Festival shall be turned over to the NE 2B Executive Secretary/Treasurer. The NE 2B Secretary/Treasurer will order payment of all approved expenses other than faculty and personnel costs incurred by the Spokane Opera House or comparable facility.

## **NE 2B SOCCER SOP'S**

Adopted 10-10-2007

### Northeast A/B Soccer League

1. All play shall be governed by the National Federation Rules. Game duration shall be two halves of 40 minutes each. Goal nets are required for all league games.
2. The host school shall provide two local association referees or one association referee and two association linesmen.
3. If a player is red carded, he will not play in the next scheduled league game. The referee is responsible to notify the league coordinator. This does not apply to non-league games. If the rule is violated by playing the red-carded player in the next game, the game shall be forfeited.
4. Only approved soccer shoes may be worn during games. Coaches and officials are the sole judge.
5. The home team shall wear light colors and the visitor, dark. Schools with only one set of uniforms must coordinate with their opponent.
6. Standings for the league will be determined on a point system: win = two points, tie = 1 point, forfeit = two points to the winner and loss = 0 points. The state playoff representative will be determined by the league tournament and the league standings will determine the seed to the league tournament. The league tournament will seed #2 vs. #3, #1 receives a bye. The winner of #2 vs. #3 (loser out) plays #1 for seeding. If a tie exists in the league standings, it will be broken by the following criteria: 1) Head to head. 2) Goal differential between the two tying teams. 3) If just for seeding, coin toss. If for loser-out, playoff game.
7. If in a regular season contest or a playoff game, the game is tied at the end of regulation, the tie will be broken by playing two five-minute golden goal halves. If the score is still tied, the coaches will select five players on the field to take penalty kicks, with the goalkeeper being an eligible kicker. The winner of the coin toss has the choice of order of alternating kicks, and the team scoring the greater number of kicks is declared the winner. If the score remains tied, sudden death penalty kicks are taken (with the original five kickers not eligible) and no player kicking twice. Given equal opportunity, the team that scores is declared the winner.
8. All-opponent selection will be made at the end of the league season. The coordinator shall send each school a ballot. Each coach will nominate his best players in order of preference, regardless of position. The coaches should also submit their top goalie/keeper to the list. Each team may nominate 6 players (in order of preference). After league placement is determined, the number of players selected will be as follows: 1<sup>st</sup> place 6, 2<sup>nd</sup> place 5, 3<sup>rd</sup> place 4, 4<sup>th</sup> place 3, 5<sup>th</sup> place 2. The coordinator will compile a list of each team's best players and send each coach a ballot with the nominees.

The coaches (with the help of their lettering players) will choose the top keeper plus the top 10 players from the list (schools may not select their own players), in order from #1 to #10. The all-opponent team will be

the top ten players plus the top keeper. There will be two honorable mention players and one honorable mention keeper for a total of 13 honorees.

The ballots are returned to the sport coordinator by Monday following the last league match. These results will be sent to the executive secretary so the winners can be given their awards.

## **NE 2B SOFTBALL SOP'S**

Adopted 3-9-2005

1. The recommended starting time for weekday single games is **2:00** in March, **3:00** in April, and 4:30 in May. All league weekday double headers will be scheduled after daylight savings, when ever possible. The recommended starting time for weekday doubleheaders is 1:00 in March, 2:00 in April, and 3:00 in May. All Saturday games start at 12:00. In order for any diversion from this time schedule to occur the change needs to be agreed upon by all schools involved in the change.
2. The home team will take infield ½ hour before game time and the visiting team 15 minutes before game time. The host team will be designated as the home team for both games of a doubleheader
3. Games called because of weather will be made up on the next available day upon mutual agreement between the involved schools excluding Sundays. Games suspended prior to the completion of the fifth inning shall be continued from the point it was called on the next available date. Games called after the completion of fifth inning shall be considered a complete game. All games requiring a make-up will be completed at the original game site.
5. The dates of league games may be changed when common agreement is reached between the schools involved. There will be two registered officials for all league softball games. Games can, however, begin or end with one official if agreed upon by both coaches.
6. Softball Playoffs:
  - A. NE 2B #9 team will not make NE 2B 8 Team Tournament.
  - B. The league champion will be declared if one team has the best won-lost record. (No playoff game.)
  - C. If two teams tie for any place, head to head will determine higher seed. If both teams involved in the tie split, a playoff game at a neutral site will determine seeding for NE 2B tournament.
  - D. If there is a 3-way tie for any place, the school that has the lower number as pre-drawn by school representatives will receive a bye and the other two schools will play a 4-inning game at a neutral site that is agreed upon by the athletic directors of both schools. The home team will be determined by a coin flip prior to the game. The winner of this game will play the team that received the bye.

In a 7-inning Game:

1. If the team that receives the bye wins they are the higher seed. The loser of game 1 is the lowest seed.
2. If the team that receives the bye loses, the winner of the second game would be a higher seed. The loser would play the loser of the first game to determine the next two seeds. The winner of game 3 is the 2<sup>nd</sup> highest seed.

## **MS SOFTBALL SOP'S**

- For MS Softball games, the following rules will apply:
  - No new inning starting after 90 minutes of play.
  - A maximum of 9 batters may hit in any one inning

## **NE 2B TENNIS SOP'S**

Adopted 2-2-2005

1. USTA and WIAA rules will govern play.
2. Coaching is allowed between the 1st and 2nd sets, through the fence, not to exceed 2 minutes.
3. After the 2nd set, players may exit the court for a 10 minute rest and coaching period.
4. During matches, no unauthorized personnel shall be allowed on the courts---including photographers
5. A 7 of 12 point tie breaker will be used when the set score is 6-6 or 8-8 in a pro set.
6. Players shall wear appropriate attire for all tennis matches.
7. Warm-ups between opponents will be limited to 10 minutes, including serves. All serves will be taken prior to the beginning of the match. In doubles, both balls will be used simultaneously for warm-ups.
8. Spectators, teammates and coaches are restricted to the areas outside the courts during the progress of the match. Unnecessary noise odd distractions are not customary at a tennis match. The applauding of errors is considered very poor etiquette. Applause is in order for winning shots or excellent rallies. The NE 2B tennis coaches are empowered to remove anyone displaying unacceptable conduct from the area and may temporarily suspend play if necessary.
9. Most matches will not have line judges. Each player is expected to observe the rules and to call shots correctly when receiving. In the event a player should want line judges, the participant's coach must make the request.
10. While players are on the courts, no coaching is permissible by coaches, spectators or teammates except for the 2 minutes between the 1st and 2nd sets.
11. Time taken for changing of sides shall not exceed 1 minute 30 seconds from the completion of the last game until the serve to begin the next game. If the first serve is a fault, the second serve must be struck by the server without delay. Interference may make the continuous play rule impractical on a point to point basis.
12. Unless line callers are requested, the players are responsible for their own line calling. Opinions are not to be asked of or offered by people on adjoining courts or outside the fence.

13. The point penalty system consists of 1 = warning, 2 = point penalty, 3 = game penalty and 4 = match penalty. In the absence of designated officials, the competing coaches are empowered to enforce the PPS. Either coach may assess the first penalty (warning). It is recommended that subsequent penalties be assessed by the coach of the offending player as appropriate. In all cases, coaches are encouraged to consult each other prior to assessing point, game or match penalties.
14. In no case may squad members or spectator harass opposing players. The PPS will be applied in this situation upon the offending team of the match in progress.
15. Every coach is responsible for their players being aware of the USTA rules of tennis as well as the NE 2B tennis S O P's and WIAA and State guideline regulations for tennis. Under no circumstance shall a penalty or rule be waived.

### **League Play**

1. A school must complete against every other school in league play in order to have entries into the NE 2B Tournament.
2. Only the top 4 finishers in each NE 2B Tournament event may go on to represent the NE 2B at the District Tournament.
3. During the league season, a player representing a school must compete in at least 1/2 of the league matches in order to be entered in the NE 2B Tournament.
4. Individual win-loss records in each event will be kept by each coach to help determine seeding positions into the NE 2B Tournament.
5. Seeding records are determined by the particular individuals competing in an event.
6. The first match player in a league match by an individual or doubles team will be the match of record for seeding purposes.
7. League play ends prior to the NE 2B Tournament.
8. School schedulers must indicate on the schedule which matches are the league matches from the league schedule.

### **Responsibilities of League Matches**

1. Home team furnishes "live" balls for the 1st and 2nd sets.
2. The home team is responsible for clean courts and proper net height prior to the beginning of the warm-ups.
3. The home team is responsible for the order of the match schedule. League 1st and 2nd matches should be played prior to other matches.

4. During warm-ups, coaches exchange team line ups, confer on the use of regular or pro-sets, advantages or no-advantage scoring. The players will be notified of the scoring system prior to their particular match warm-ups.
5. Out league tries to play 2 out of 3 with ad whenever possible for league matches. Extenuating circumstances such as only 2 courts, darkness or poor weather may be cause for discussion on other formats of scoring.
6. Prior to match day, the traveling coach needs to contact the home coach and confer on how many players each teams will have available for the match. The traveling coach also tells the home coach the latest time they can be contacted on match day in order to cancel or reschedule the match before their bus leaves for the match site.
7. The home team may use all the courts for warm-ups for 10 minutes, beginning 30 minutes prior to the scheduled match time. If the home team or guest team is not at the courts for their scheduled team warm-up times, they forfeit that team warm-up time.
8. The pre-match explanation of the PPS should define appropriate court behavior and enumerate specific types of conduct violations such as racquet abuse, ball abuse, court abuse, abuse of officials, delay of game, inappropriate language, physical contact and general un-sportsmanlike behavior. The PPS consists of 1 = warning, 2 = point penalty, 3 = game penalty and 4 = match penalty.

### **NE 2B League Tournament**

1. The boys' and girls' team champions will be determined by points won during the tournament. There will be a boys' and girls' 1st and 2nd place trophies respectively.
2. The top 4 finishers in each event will receive medals.
3. All forfeits must be so declared prior to playing a match.
4. Each school competing in League tennis is automatically entitled to 2 entries into event of the tournament so long as they have competed in at least 1/2 of the league matches.
5. Seeding for the tourney will be determined by win-loss records of the individuals in that particular event during league play. Unseeded entries will be drawn for the 1st round competition. Entries from the same school will be placed in opposite 1/2 brackets. The seeding meeting for the tourney will be held after completion of league play and all coaches are urged to attend.
6. A brief meeting will be held by the coaches 30 minutes prior to the start of the tourney. A brief players' meeting will be held 20 minutes prior to the start of the tourney. First round players' warm-ups will begin 10 minutes prior to the scheduled start of the tourney.
7. Players who are over 15 minutes late for a scheduled match will have to forfeit.
8. Players are entitled to at least 30 minutes of rest between matches.
9. Cracks will be played except on service.

10. Scorekeepers may be requested.
11. Line caller decisions are final
12. It is strongly suggested that the players update the scorecards on their court at least at every change of sides.
13. Each school will provide two cans of balls for each player entered in the tournament.. No pressure less or practice quality balls are acceptable. these balls are to be turned into the tourney director or his/her designee at the seeding meeting. Schools that do not provide acceptable balls must have their coach sign an agreement that their school will pay the NE 2B Activities Association an actual cost fee for each can of balls owed. This must be done before that schools entrants can participate.
14. Should a NE 2B tournament League qualifier need to withdraw prior to the District Tournament the following guidelines will apply:
  - a. If it is a singles player, the next highest placer from the NE 2B tourney will go on to the District in the last allocated spot, with those ahead of him/her moving up in seed position as appropriate. To determine 5th place from the NE 2B tourney, we look at the two losers of the semifinals of the consolation round. If they played head-to-head in the tourney, the winner of that match will be considered as 5th place. otherwise, they will need to play off prior to the district tourney.
  - b. If one member of a doubles team withdraws prior to the district tourney, the remaining partner will have a substitute from his/her school and keep the seeded position in the district tourney. If both members of a doubles team withdraw, it will be dealt with the same as for singles.

## **TRACK SOPs**

Revised 3/28/13

Need to add all-league qual. Also amend the more than 4 teams rule.

1. The 2B and 1B schools of the Northeast 1B/2B League will abide by the Track & Field rules set forth by the WIAA and the National Federation of High Schools.
2. There will be 4 weeks of league meets. Over a 2 year cycle, every school in the league that has a track team will host at least one league meet. If host schools do not have a regulation track, they will be responsible for scheduling a track facility. An all-weather track is preferable, but not required.
3. League meets will begin at 3:30 pm for field events and 4:00 pm for running events. Meet start time may be adjusted at the discretion of the meet director. Starting heights and the use of scratch lines will be determined by the meet director.

4. In order for the pole vault event to be held, there must be a regulation pole vault landing pit as well as an event judge that has pole vault certification. If either of these conditions are not met, the pole vault event must be cancelled
5. An athlete is required to be on a team's active roster for half the season, *and is also required to compete at least once in any and all events they wish to qualify for post season.* Extenuating circumstances will be taken into consideration by league AD's.
6. Post season track meets will consist of the Northeast 1B/2B League Qualifier Meet; the 1B District 7/9 Meet; the 2B District Meet and the State Track and Field Meet
7. The Northeast 1B/2B League Qualifier will be for the purpose of advancing athletes on to the 1B and 2B District Track Meet. The site of the Northeast 1B/2B League Qualifier Meet will be determined by the league Athletic Directors. Each school shall bring officials to help with the Northeast 1B/2B League Qualifier Meet. Ribbons will be awarded to individuals for 1<sup>st</sup> – 8<sup>th</sup> place. Team points will be scored separately for the 1B and 2B schools.
8. The 1B District Meet and the 2B District Meet will be held for the purpose of advancing athletes on to the State Track Meet. These meets will be conducted simultaneously, but 1B and 2B will run in separate heats/flights. The site of the 1B/2B District 7 Meet will be determined by the league Athletic Directors. Medals will be awarded to individual event champions. Ribbons will be awarded to individuals for 2<sup>nd</sup> – 8<sup>th</sup> place. Trophies will be awarded to the top scoring 1B Boys' and Girls' teams as well as the top scoring 2B Boys' and Girls' teams.
9. For regular season and post season meets, all track & field coaches will register athlete information to the meet director using athletic.net. Deadline for registration will *be at the discretion of the meet host*, but 6:00 pm on the day before the meet *is recommended*. Limits on number of athletes to be registered will be determined by the league/district.
10. The format and event order for qualifying meets shall follow the format utilized by the State Track & Field meet as closely as possible. In general, the order of events is:

**FIELD EVENT ORDER:**

- |               |                        |
|---------------|------------------------|
| • Shot Put    | Girls followed by Boys |
| • Discus      | Boys followed by Girls |
| • Javelin     | Boys followed by Girls |
| • High Jump   | Girls followed by Boys |
| • Long Jump   | Boys and Girls         |
| • Triple Jump | To follow long jump    |
| • Pole Vault  | Girls followed by Boys |

**RUNNING EVENTS:**

- |                           |   |
|---------------------------|---|
| • 4 X 200m Relay          | Girls   |
| • 3200 m                  | Girls ( <i>Boys w/ girls when safe in April</i> ) |
| • 110 & 100m high hurdles | Boys-Girls  |
| • 100 m                   | Boys-Girls  |
| • 1600 m                  | Boys-Girls  |
| • 4 X 100m Relay          | Boys-Girls  |



- 400 m Boys-Girls
- 300 m IM hurdles Boys-Girls
- 800 m Boys-Girls
- 200 m Boys-Girls
- 3200 m Boys
- 4 X 400m Relay Boys-Girls

11. For qualifying meets, a games committee made up of 3 administrators and/or uninvolved coaches shall be formed. Game protests must be submitted to the games committee. The protest must be signed by the coach and the reason for the protest must be given.
12. Should the league be asked to render a decision for advancing an individual athlete from a qualifying event, the following procedure shall be followed:
- A. A letter of appeal must be written by the head coach of the athlete involved and signed by the school's athletic director. This letter must include the reason why the athlete cannot participate in the qualifying event.
  - B. In case of illness or injury, a doctor's note must be presented verifying the athlete's inability to compete safely in the meet. Extenuating circumstances (illness/injury) will be taken into consideration by league AD's.
  - C. The appeals letter should be sent to the meet director. Final decision will be made by league AD's
  - D. *An Average of the athletes three best seasons marks will stand as their seeding time or mark.*
  - E. The athlete would be added into field or distance events as the last place participant.
  - F. In laned events, the athlete would be seeded according to their best mark of the current season.

## **Bi-County Junior High**

### **Track & Field Rules**

1. Starting Time – field events will begin at 3:30 pm and running events will start at 3:50 pm. Times may be changed at the discretion of the meet director.
2. Participant Limitation: A participant is limited to two (2) contests per week. In any competition a participant may enter a maximum of four (4) events per contest. If four (4) events are entered, the competitor may enter no more than three (3) field events. (WIAA Handbook, 64.64.0 through 64.64.1)
3. For the running events, 7<sup>th</sup> grade girls will run first followed by 7<sup>th</sup> grade boys. Eighth grade girls will run next followed by 8<sup>th</sup> grade boys. Competitors may run together for some events.

#### **Order of Events:**

3:20 Coaches Meeting  
 3:30 Field Events (Open Pit)

- Shot Put - Boys 7th/8th followed by Girls 7th/8th
- Long Jump - Girls 7th/8<sup>th</sup> followed by Boys 7th/8th followed by Triple Jump
- Discus - Girls 7th/8th followed by Boys 7th/8th
- High Jump - Boys 7th/8th followed by Girls 7th/8th
- Turbo Jav - Girls 7th/8th followed by Boys 7th/8th
- Pole Vault – Girls & Boys run at same time

All field events will be open pit. Athletes will be given 3 trials in their event with no finals

### 3:50 Running Events

- 100 m Hurdles - Girls 7th, Boys 7th, Girls 8th, Boys 8th
- 100 m Dash - Girls 7th, Boys 7th, Girls 8th, Boys 8th
- 1600 m Run - Girls followed by boys (May be run together)
- 400 m Relay - Girls followed by Boys
- 400 m Run - Girls 7th, Boys 7th, Girls 8th, Boys 8th
- 800 m Run - Girls followed by Boys
- 200 m Dash - Girls 7th, Boys 7th, Girls 8th, Boys 8th
- 800m Relay - Girls followed by Boys

4. Relay teams may be made up of a combination of 7<sup>th</sup> and 8<sup>th</sup> graders. In this case, the team will compete as an 8<sup>th</sup> grade team.
5. Runners are allowed 1 (one) false start in running events. A 2<sup>nd</sup> false start by the same competitor will result in disqualification.
6. All field events will be open pit. Athletes are allowed 3 trials with no finals being held.
7. For the Turbo Jav, all competitors will use the host school's 500 gram Long Tom Turbo Jav.
8. The shot put shall be 4.0 kg for 7<sup>th</sup> & 8<sup>th</sup> grade boys  
The shot put shall be 4.0 kg for 7<sup>th</sup> & 8<sup>th</sup> grade girls.
9. The discus shall be 1.0 kg for both boys and girls.
10. High Jump starting heights and height adjustments
  - Girls 3'6" 3'8" 3'10" 1" or 2" thereafter
  - Boys 3'8" 3'10" 4'0" 4'2" 4'4" 1" or 2" thereafter

### 11. Pole Vault Starting Heights

7<sup>th</sup> Grade 5'6" (5'0" if school's standards allow it)

8<sup>th</sup> Grade 6'0"

# NE 2B VOLLEYBALL SOP'S

Review 11-11-2014

1. WIAA and National Federation rules will be followed.
2. Trophies will be awarded to 1<sup>st</sup> place according to league standings after the regular season, excluding tournament play.
3. Registered officials are required for all league matches. During regular season league matches, if only one official is available the match will be played and will count in the league standings.
4. If the home team has a libero, they are responsible for providing the libero tracker. If the home team does NOT have a libero, then the visiting team must provide their own.
5. Twenty minutes time is to be taken between the start of the JV and varsity matches and NE 2B tournament games. During tournaments the matches will start twenty minutes after the completion of the previous match if one of the teams has not had a warm-up. The teams will run in, have their coin toss, and then begin the 8-5-5-2 minute warm-up.
6. League matches will be scheduled for Thursdays and Saturdays. In a one net setup, the matches will start at 4:00, 5:30, and 7:00. If a team does not have an official C squad but had enough to run a five set JV game, the start times will be 4:30 and 6:30. Two nets the start time will be 5:00 and 6:30. Saturday games will start at 11:00, 12:30, 2:00 for a one net set up, 11:00 and 1:00 for a five set JV game, and 11:00 and 12:30 for a two net set up. Order of games will go C, JV, and then Varsity. All games times are understood to be rolling and will depend on the finish times of the previous games.
7. The last league game will be scheduled for a Tuesday to accommodate any necessary tie breakers.
  8. Competing schools may mutually agree upon a different date and/or time in order to accommodate for other school events.
9. The home school shall furnish linesman for each match.
10. The ball to be used for league matches shall meet NF specifications, i.e. leather, seamless, pressure. The home team shall provide warm-up balls for both teams, as well as the game balls.
11. NE 2B league and non-counting varsity league matches will be 3 out of 5, with rally scoring in games 1-4 to 25. Should the 5th game be necessary it will be rally scoring to 15.
12. Every HS JV match would include three games and rally scoring to 25. "C" squad matches would be 2 games to 25, unless schools have a separate, established "C" squad. In the case of separate, established "C" squads, matches will be 3 of 3 sets and rally scoring. If a 3<sup>rd</sup> game is necessary, it will be rally scoring to 15.
13. **JH Nets** should be set at 7' 4 1/8" whenever possible. All JH matches would be three games, rally scoring to 25 for both 7th and 8th grades matches.

14. The site for the NE 2B District volleyball tournament shall be St. George's.
15. The NE 2B District tournament will be on a Saturday and will be a 8-team tournament based on league standings.
16. For the District tournament bracket, the higher seed team will be the home team.
  - Two-way ties will be decided by head-to-head results. If there is a two-way tie for entry into the District Tournament, there will be a playoff game held on the Thursday prior to the District Tournament at neutral site.
  - For three-way ties for any seed other than 6<sup>th</sup>, seeding will be determined first by head-to-head results and second by the number draw if head-to-head is still a tie. For three-way ties for 6<sup>th</sup>, those teams involved in the tie will play for elimination. The 3 tied teams will play at a neutral location on the Thursday prior to District. The highest seed team based on the number draw will have a bye the first round. The other 2 teams will play a best of 3 match. The loser is out; the winner will play the team who had the bye in a best of 3 match. The winner of that is the #6 seed to District.

### **ALL-LEAGUE VOLLEYBALL TEAM SELECTION**

1. Each team will nominate as many players on their team as they feel are deserving of the honor limit 6. Each team needs to list the player name, grade, position, and jersey number when nominating their players. Players listed **BY JUST THEIR NUMBER AND NOT THEIR FIRST AND LAST NAME WILL NOT BE COUNTED.** The teams need to put their nominations in descending order. Nominations need to be sent to the league coordinator by the Tuesday before the last league game.
2. A list of the players that were nominated by their coaches will be sent to each team for the players and coaches to choose from who need to hold a team vote for fourteen players not including their own in descending order. After discussing the qualities of the nominated players based on skills and not popularity, players and coaches vote on players from other teams, but not their own players. Votes need to be sent to league coordinator by the end of Wednesday following the last league game.
3. The league coordinator will then tally all the votes, giving a point value as follows: #1 player = 14 pts., #2 player = 13 points, etc. to #14 player = 1 point. The players will be put in order by total points.
4. During the introduction of the all-league teams, the names will be read announcing the players with the MVP announced last.

# **D7/9 1B/2B WRESTLING SOP'S**

**Revised 11/1/14**

Almira-Coulee-Hartline  
Colfax  
Davenport  
Garfield-Palouse  
Kettle Falls  
Liberty  
Lind-Ritzville/Sprague  
Mary Walker  
Northwest Christian  
Pomeroy  
Reardan  
Republic  
Selkirk  
TriCities Prep  
Waitsburg/Prescott  
Wilbur/Creston/Keller

- \* Any holes in brackets will go as byes into the Regional Tournament
- \* Absolutely NO moving of wrestlers to “Balance” brackets at Super Regional Tournament
- \* The number of Eastside allocations that the WIAA allocates will advance to the State Tournament

## **EASTERN WASHINGTON D7/9 “B” SUB-REGIONAL WRESTLING TOURNAMENT GUIDELINES**

### **Budget**

Admission

#### **Friday**

\$7.00 Adult

\$5.00 Children/Students/Senior Citizens

Passes: Only State Passes and WSCA passes shall be honored.

The site is encouraged to seek qualified volunteers to aid in curbing expenses.

Tournament Manager	\$150
Matchmaker	\$ 75
Recorder	\$ 75
Ticket Takers	\$10/hour
Scorers	\$ 40
Score clocks Operators	\$ 40
PA	\$ 40

1. The cost of a hospitality room (not required) is the responsibility of the host school.
2. Awards: Medals places 1-4; Team Trophy to the tournament champion school
3. The host school may supply tournament programs and/or T-shirts with any profit/loss their responsibility. Programs should include the grade level of the student.
4. Concessions are the responsibility of the host school with the profits to them.

## Seeding

1. Tournament manager will be responsible for the seeding meeting.
2. Participating schools will provide the tournament manager with season records, including weigh in sheets and a copy of each wrestler's weight loss plan.
3. Procedure to follow for seeding:

The intent of the seeding meeting is to appropriately place the best wrestlers in their respective brackets. To achieve that goal, the following criteria will be considered:

1. Head to head competition if league records are comparable
2. Overall varsity record
3. Common Opponents

A head coach may call a vote of head coaches at any time if he feels the following considerations for seeding do not appropriately seed a wrestler. If the coaches' vote is a tie the tournament manager will make the decision.

4. All wrestlers will be seeded into the sub-regional tournaments. Once the weight class is completed the wrestler will be locked into that weight class.
5. Two wrestlers from the same school cannot wrestle each other in the first round. Seeding adjustments will be considered at the seeding meeting to keep the two from meeting in the first round.
6. The sub-regional seeding meeting for the South League will be held right after the league mix and match the Saturday before the league tournament.
7. Each school will be allowed to enter 2 individuals. A 16-man bracket will be used. If there are more than 16 entries in a weight class, a pig-tail match shall be used with those individuals identified prior to the seeding and placement of the other wrestlers.  
If a weight class has 13 or more wrestlers in it, there is a good chance that a wrestler will have 6 matches in a day. In this case the first day of the regional wrestling tournament will be used to finish the weight class. Wrestlers must make weight and be ready to wrestle.
8. Schools must compete in scheduled league competitions. If a team cannot make a league event due to some circumstance they will need to let the host school know in advance. Teams that do not attend a league event must **understand that seeding may be affected**. Every attempt to schedule based on geographic location will be made (taking in account mileage/expenses).
9. Each sub-regional needs to nominate a head coach of the year, assistant coach of the year and a middle level coach of the year at the seeding meeting.

## Tournament Manager

1. Maintenance of the tournament records is the responsibility of the tournament manager. Tournament results shall be sent to the regional tournament manager.

2. The sub-regional tournament manager will be responsible for the seeding meeting.
3. The tournament manager will send the financial report, monies and bills to the WIAA District 7 Director, Russ Brown, who will pay all expenses and determine the profit or loss to Districts 5, 6, 7 & 9 according to the percentage of participants represented in the tournaments.
4. The tournament manager will select a committee of three to serve as the games committee which shall include himself, the head referee and one other knowledgeable individual.

### **Officials**

1. The local servicing officials association shall be used for the sub-regional tournaments.
2. Officials match fee: the WIAA agreed upon rate listed in the current WIAA Handbook.
3. Officials' mileage fee: Standard WIAA mileage will be allowed for one driver only.
4. There shall be an official referee at each weigh-in of the district tournament and he will be paid the W.I.A.A. agreed upon amount. It is recommended that two scales be used for weigh-ins.
5. Officials shall weigh-in wrestlers according NHFS rules.

### **Tournament Procedures**

1. Top 5/3 (or 4/4) from the sub-regional tournament will qualify for the Regional Tournament.
2. One scorer and one score-clock operator will be used for each mat used in the tournament.
3. Time shall be allowed to formally award team and individual awards. Individual awards shall be presented between pairs of final matches. The team trophy shall be awarded at the conclusion of the tournament.
4. Consolation matches: 1-2-2 minute rounds.
5. Any forfeit by a wrestler in the sub-regional tournament shall constitute disqualification unless cleared by a tournament official at that time. This does don't include medical forfeits.
6. Supervision Passes: 3 for each participating school.
7. Participation Passes: Wrestlers, 2 coaches, and 4 manager/stat keepers.
8. Cheerleaders will be admitted free in uniform with advisor.
9. If two wrestlers from the same school wrestle in the tournament, that school will be awarded the advancement points and the points for a fall (pin) regardless of the actual score of the match.

**Start Times****League Matches**

Saturdays	weigh in	9:00 am	wrestle	10:00 am
Weekdays	weigh in	5:00 pm	wrestle	6:00 pm

**Sub-Regional Tournaments**

weigh in	9:00 am	wrestle	11:00 am
----------	---------	---------	----------

**Super Regional**

Friday if allotted	weigh in	1:00 pm	wrestle	3:00 pm
Saturday	weigh in	8:00 am	wrestle	10:00 am

**Bracket for Regional****Top half of bracket**

North 1

BYE

South 4

North 5

South 6

North 3

BYE

South 2

---

**Bottom half of bracket**

North 2

BYE

South 3

North 6

North 4

South 5



BYE

South 1

**D7/9 1B/2B Wrestling**

Head Coach of the Year Nomination: \_\_\_\_\_

Assistant Coach of the Year Nomination: \_\_\_\_\_

Middle School Coach of the Year Nomination: \_\_\_\_\_

## **COMBINED PROGRAMS**

Schools planning to form combined programs must follow the sequence of events leading to final approval of the desired combined programs.

1. Approval must be obtained from all involved schools through board action.
2. Evidence of board approval, i. e. letter from superintendent or copy of board minutes, must be presented at a meeting of the NE 2B executive board.
3. Evidence of local board approval and evidence of NE 2B league approval must be presented to District 7.
4. District 7, after approval of the combined program, will forward evidence of this action to the WIAA.
5. After a combined program has been in existence for two years, its continuation shall be automatic and the schools involved only need to submit a letter indicating their desire to continue.
6. Schools desiring to form combined programs are expected to have completed all necessary steps and paper work prior to the post meeting of the sport to be combined or as soon thereafter as possible.
7. Schools who combine activity programs must make a two-year commitment for scheduling purposes.

## **STARTING TIME FOR GAMES**

Standard starting times for NE 2B events are listed below. Starting times may be altered by mutual agreement of the school involved. Host school facility constraints take priority.

### **Fall Sports**

1. Volleyball 5:00 pm (Sub-varsity)                      6:30 (Varsity)
2. Varsity Football 11-man
  - Night games                      7:00 pm
  - Afternoon games                      3:00 pm in September  
    2:30 pm in October  
    2:00 pm in November
  - Saturday games                      1:00 pm
3. Junior Varsity Football
  - Night games                      5:00 pm
  - Afternoon games                      3:00 pm in September  
    2:30 pm in October  
    2:00 pm in November
  - Saturday games                      1:00 pm
4. Junior High Football    4:00 pm in September/October  
    3:30 pm in November
5. Soccer
  - Weekdays                                      4:00 pm
  - Saturdays                                      Agreement between schools
6. Junior High Volleyball
  - Weekdays                                      4:00 pm
  - Saturday                                      10:00 am

## Winter Sports

1. Junior High Basketball
  - Weekdays 4:00/5:00 pm (as determined by host school)
  - Saturdays 10:00 am
  
2. Basketball
  - 4 games 3:00 pm junior varsity  
6:00 pm varsity
  - 3 games 4:30 pm junior varsity  
6:00 pm varsity
  - 2 games 6:00 pm junior varsity  
7:30 pm varsity
  - 1 game 7:30 pm
3. NE 2B Basketball Tourney
  - 5:45 pm
  - 7:30 pm
4. Wrestling
  - Weekdays 5:00 pm weigh-in/6:00 pm match
  - Saturdays 12:00 noon

## Spring Sports

1. Baseball/Softball
  - Weekdays 3:00 pm in March  
4:00 pm in April  
4:30 pm in May
  - Saturdays 12:00 pm
  
2. Tennis
  - Tuesday/Friday (2 courts) 2:30 pm  
(more than 2 courts) 3:30 pm
  - Saturdays 11:00 am
  
3. Track
  - Tuesdays 3:30 pm
  - Saturdays 11:00 pm
  
4. Golf
  - 9 hole tournaments 4:00 pm
  - 18 hole tournaments 2:00 pm

## NE 2B ADMISSION PRICES

Adults \$6.00  
Students w/out ASB \$6.00

### Students

- w/ASB Card \$4.00
- K-6 \$4.00

Senior Citizen \$4.00  
(60 & over)

## PAY SCHEDULE FOR WORKERS AT NE 2B DISTRICT EVENTS

1. Volleyball Playoff game
  - Manager \$40.00
  - Admissions \$20.00
  
2. Volleyball Tournament
  - Manager \$100.00
  - Admissions \$20.00 per session (1 session = 2 matches)
  
3. Football Playoff game
  - Manager \$ 40.00
  - Admissions \$20.00
  - Score clock \$20.00
  - Announcer \$ 20.00
  
4. Cross Country
  - Meet Manager \$75.00
  - Admissions \$40.00
  - Announcer \$ 20.00
  
5. Basketball Playoff game
  - Manager \$40.00
  - Admissions \$20.00
  - Score clock \$20.00
  - 30 second clock \$ 20.00
  - Announcer \$ 20.00
  
6. Basketball Tournament
  - Manager \$100.00
  - Scorer \$10.00 per hour
  - Admissions \$10.00 per hour
  - Score clock \$10.00 per hour
  - Announcer \$10.00 per hour
  
7. Northeast “B” Wrestling Tournament
  - Manager \$100.00
  - Clock Operator \$ 40.00
  - Scorer \$ 40.00
  - Admissions \$10.00 per hour
  - Matchmaker \$50.00
  
8. Baseball/Softball Playoff game
  - Manager \$40.00
  - Admissions \$20.00

- 9. NE 2B Track Meet
  - Meet Manager \$150.00
  - Starter \$ 40.00
  - Recorder \$40.00
  - Finish Line \$40.00
  - Computer x 2 \$40.00 each
  - Announcer \$30.00
  - Admissions \$30.00

- 10. Tennis
  - Manager \$ 50.00

Bills for other non-delineated costs shall be presented to the NE 2B executive board for approval and payment.

**SELECTION OF OFFICIALS FOR TOURNAMENTS**

Selection of officials will be as per WIAA/WOA agreement. The WOA is allowing use of local officials for tournaments that alternate between the Official’s Associations.

**SUPERVISORY PASSES**

Each NE 2B school will be issued 10 supervisor passes which they may use at their own discretion. Users of these passes shall be considered supervisors for school in which they represent and shall sign in at the ticket gate.

**CONDUCT AT CONTESTS**

1. ~~Boom boxes are not to be played in the gymnasium.~~ The only music allowed shall be that played by a recognized school band or pre-recorded music as approved and controlled by the host site administrator.
2. No artificial noise makers will be allowed.
3. Banners and posters may only be displayed by the home school for season play. In the case of tournaments, only the official school banner may be displayed.

**PLAYOFF GAMES**

The selection of location, time and date of playoff games shall be determined by the **NE 2B** executive board after hearing input from involved schools and coaches. If time does not permit the executive board to meet, the decision regarding location may be made using email communication after consultation with the school involved.

**NE 2B PROM**

The date for the NE 2B Prom will be determined and approved by the 1B and 2B executive board. Athletic directors shall try to avoid scheduling athletic activities and other school events on this day. Coordinators of the prom will be paid \$100.00 (for two) per year.

**NE 2B ADMINISTRATOR OF THE YEAR**

This award is selected in the March executive board meeting. The recipient is presented with a recognition plaque at the league volleyball championship night the following fall.

**NE 2B ATHLETIC DIRECTOR OF THE YEAR**

This award is selected in the November executive board meeting. The recipient is presented with a recognition plaque at the December Board executive board meeting, and will be the NE 2B leagues Athletic Director of the Year Nominee for District 7.